

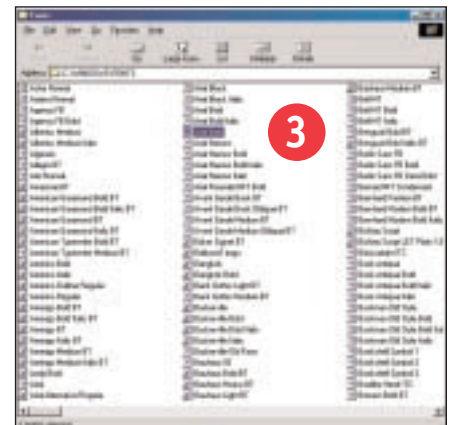
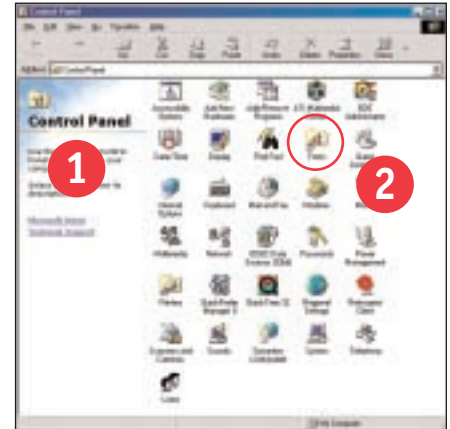
Saving fonts



When you provide a native file for us to print, it is important that you save the fonts that were used in your document. Saving a file to disk **does not save fonts!**

PC users

- 1 Click on **Start, Settings, Control Panel**
- 2 Double click on **Fonts** icon.
- 3 Next, click on the font to highlight it. Click on **Edit** (top menu bar), **Copy**.
- 4 The font is now copied into the computers memory. The last thing to do is to paste it into your document folder.
- 5 Right click on your document folder and click **Paste**.



Mac users

If you are a mac user, you probably know how to save fonts.

On your mac, fonts are located in your **System Folder** or are managed by the font management software, which means you know where they are. Please provide them with your document.

If you have any questions, please feel free to contact our Prepress Department at 905-528-2999 Ext. 19